

**MINUTES OF GALA & EVENTS COMMITTEE,
FOCHABERS VILLAGE ASSOCIATION**

Charity No: SC044569

WEDNESDAY 15th November 2017

8:00 pm INSTITUTE, FOCHABERS

CHAIRMAN: Elizabeth Rennie

PRESENT: Iain Rennie; Gordon Christie; Helen Morrison; Sybil Stuart; Elspeth Fordyce; Una Hamilton; Donald Cameron; Pat Jenkins; Bill Royan; Audrey MacAuley; Emma Jenkins; Lorna Whelan; Alison Clavey; Shona Morrison; Jane Williams

APOLOGIES: Angus Gordon-Lennox; Caroline Leslie; George McIntyre

SUBJECT	DETAILS	ACTION
Welcome	<p>Liz opened the meeting by welcoming everyone and thanking the Grant recipients for their earlier attendance at the hall for a photograph. This was due to the Northern Scot photographer being unavailable to come at the later time.</p> <p>Liz commented on the fact that we had to move the Gala this year to the hall which worked very well and gave visitors a chance to see the refurbishment which had been done.</p> <p>Thanks were given to everyone who took part from the setting up, to helping run the events and to those whose who had to brace the weather outside.</p> <p>Thanks were given to the youngsters for organising and running the races on the Saturday and we look forward to having them involved next year.</p> <p>The grant cheques were handed out and the recipients were invited to stay for the rest of the meeting if they liked.</p>	
Minutes	Minutes from 4 th October 2017 were approved by Lorna Whelan and seconded by Pat Jenkins.	
Matters Arising	A correction from the previous minutes regarding the printing of the posters. Jane agreed to do the Saturday poster only. The tombola poster was to be done in house.	
Correspondence	<p>Thankyou letters received from Fochabers Men's Sheds and Gordon Chapel.</p> <p>E-mail from Emmagene Allerton requesting permission for her daughter Molly to serve soup on the Saturday afternoon of the Switch on. This was discussed but as the Parent Council have already organised for this to be done, the request was refused.</p>	

	Sybil to e-mail and suggest that local businesses be approached to see if she could do something in a shop on that day.	SS
Tombola	<p>Despite there being a number of events taking place in the area, it was decided to still go ahead with the Tombola.</p> <p>Helen is to pick up the Sausage Rolls</p> <p>The 300 Club draw will take place at the Tombola</p> <p>A meeting is to be organised for the week of the tombola to finalise plans</p>	HM
Christmas Lights	<p>2nd December 2017 – Christmas Lights switch on</p> <p>The Ecumenical Nativity Play is well under way and will start at 3 p.m. in the Square.</p> <p>Milnes Parent Council will be erecting three tents in the Square, one to serve soup and mulled wine, one with crafts and one with childrens’ activities and will be open between 2 and 4. The Committee were happy that these activities could go ahead.</p> <p>Discussion took place about where things were to be set up as the nativity play also requires stations to be set up in and around the Square.</p> <p>It was decided that a map be used and sites indicated where stuff was to be placed.</p> <p>We need to organise Stewards too as the High Street will be busy and traffic will still be travelling through.</p> <p>It is hoped the Amy Souter will provide music along with Take Note</p> <p>Liz to contact Gala VIPs to do the switch on of the lights and we need 4 people available to switch on from the four corners of the square.</p> <p>Sybil to speak to Sid White to ensure that he is happy to do Santa again this year</p> <p>The High Street letter for the Christmas Windows Display are to be done and delivered to the houses and businesses. Liz to speak to the judges. Judging will take place on 1st December. Sybil to do Certificates</p> <p>The Saturday poster was approved with amended times and Jane will provide it along with A5 size for fliers to be delivered round the village.</p>	<p>LR</p> <p>SS</p> <p>LR</p> <p>SS</p> <p>JW</p>
Future events	<p>Murder Mystery.</p> <p>The hall has been booked for 24th February 2018.</p>	

	<p>The original theme was unavailable, so the team have decided to work with a local theme, e.g. Death in the Distillery but the final decision will be made once the script has been purchased.</p> <p>Sponsors are to be sourced and advertising will be done into the New Year.</p> <p>A licence is to be applied for. The last event had been a bring your own drink but now the hall has a bar, this won't be appropriate.</p> <p>Sybil to find out what the cost of the hall will be so that it can be factored into the price of the tickets.</p>	SS
AOCB	None	
Future Dates	<p>Meetings</p> <p>17th January 2018 – Joint meeting with Village Association and will comprise of Annual Meeting and VA AGM</p>	
Date of Next Meeting	<p>There being no further business, the meeting closed at 9.30 pm</p> <p>The next meeting is Wednesday 17th January 2018 in The Christie Room at The Institute</p> <p>Future meetings to be advertised in the Northern Scott. E-mail to newsdesk@northernscot.co.uk by Tuesday of the week prior to the meeting.</p>	ALL